

## Cancellation/Missed Appointment Policy

In order to be respectful of the health needs of other patients, please be courteous and call 845-561-7075 promptly if you are unable to show up for an appointment. If you are unable to get through to our office on the phone, please call after hours and leave a voicemail with your cancellation. The time made available will be reallocated to someone who is in need of treatment. If it is necessary to cancel your scheduled appointment, we require that you call at least 24 hours in advance. Appointments are in high demand, and your early cancellation will give another person the possibility to have access to timely medical care. If you do not cancel within 24 hours and choose not to show up to your appointment you will be charged a fee as follows:

15 min missed appointment-\$25.00 fee

30 min missed appointment-\$50.00 fee

45 min missed appointment-\$75.00 fee

I, \_\_\_\_\_ have read the above policy and agree with the terms and conditions.

X \_\_\_\_\_ Date:

DOB \_\_\_\_\_